



TSWELOPELE

LOCAL MUNICIPALITY

A MUNICIPALITY IN PROGRESS

Tswelopele Local Municipality is an equal opportunity and affirmative action employer and requires the services of a suitable qualified person with relevant experience to fill the following vacancy. Persons designated in terms of applicable legislation as historically disadvantaged individual as well as people with disabilities are encouraged to apply.

BUILDING INSPECTOR

[Department: Community Services]

REQUIREMENTS ⇒ National Diploma in Building or equivalent qualification in Building related field [minimum NQF 5 or equivalent] ♦ Minimum 2 - 3 years relevant experience ♦ Excellent written and oral communication and facilitation skills ♦ Computer literacy ♦ Extensive experience in Town Planning and Land Use Management ♦ The ability to develop and work with other persons, ability to work well under pressure, good report writing skills. Valid Code EB Driver's Licence.

CORE RESPONSIBILITIES ⇒ Co-ordinates tasks / activities associated with the implementation of procedures and, monitors compliance with standards and specifications with regards to new building, additions and renovations to existing structures ♦ Checks and verifies design details and construction specifications detailed on building plans conforms with regulations prior to approval ♦ Performs specific tasks / activities associated with the updating and maintaining records / information of work in progress and completed works ♦ Approval of building plans in terms of the statutory and legislative requirements ♦ Do site inspections and attend to problems to ensure the building activities are according to the approved plan ♦ Do inspections on building to be demolished ♦ Attend to encroachment on Council Properties ♦ Perform preliminary Town Planning and handling the preparation of all statistics, rates and property transfer clearances to ensure the transferring of the Council information. Perform building and drainage inspections.

SALARY ⇒ **T10/1 [R19 471 per month]**

BENEFITS ⇒ Normal fringe benefits applicable to a Grade 2 municipality.

CLOSING DATE ⇒ 15 July 2022 at 12:00

Further information please contact Acting Manager Community Development, Tel 051 853 1111.

Please Note:

1. Further enquiries please contact the Director Community Services, Mr M Mahlanyane, Tel 051 853 1111 during office hours.
2. **Applications on the prescribed official form**, with a comprehensive CV and Certificates, should be forwarded to: The Acting Municipal Manager, PO Box 3, Bultfontein 9670. *Application forms are available from the official website [www.tswelopele.gov.za] and from the reception desks*
3. Correspondence will only be entered with shortlisted candidates. If not contacted within 30 days after the closing date, applicants should regard their applications as having been unsuccessful. Tswelopele Municipality reserves the right not to make any appointment.
4. Fraudulent qualifications / documentation / driver's licence, will immediately disqualify any applicant.
5. A candidate who canvasses any councillor for preference will be disqualified from the selection process or from appointment.
6. Faxed or e-mailed applications will not be considered.

BP DIKOKO
ACTING MUNICIPAL MANAGER
23 June 2022