



TSWELOPELE

LOCAL MUNICIPALITY

A MUNICIPALITY IN PROGRESS

Tswelopele Local Municipality is an equal opportunity and affirmative action employer and requires the services of a suitable qualified persons with relevant experience to fill the following vacancy. Persons designated in terms of applicable legislations as historically disadvantaged individual as well as people with disabilities are encouraged to apply:

ADVERTISEMENT

IT TECHNICIAN

REQUIREMENTS ⇒ A appropriate qualification in Information Technology ♦ Minimum 2-3 years relevant experience ♦ In depth understanding and knowledge of legislative requirements, acceptable practices and procedures ♦ Computer and system literacy ♦ Experience in a local authority or public sector environment will be advantageous

RESPONSIBILITY / DUTIES ⇒ Maintain ICT systems and infrastructure to ensure constant service delivery to end-users ♦ Ensure that system security, backups, quality assurance and disaster recovery plans to prevent the loss of data and unauthorized access are in place ♦ Oversee the telephone network equipment and call management to ensure effective internal and external communication ♦ Drawing up a Disaster Recovery Plan (DRP) to facilitate the continuation of operations in the event of a disaster by identifying information assets that must be protected and grading of possible disasters; ♦ Ensuring that updated virus detection programs are operative ♦ Implementing change control procedures to detect changes made to the information system, e.g. reports from administrators or software to detect changes ♦ Install and upgrade new computer components.

SALARY ⇒ **T10/1 R20 425 p/month**

BENEFITS ⇒ Normal fringe benefits applicable to a Grade 2 municipality.

CLOSING DATE ⇒ 16 August 2022 @12:00

Further information please contact Mr KA Mahase, Tel 051 853 1111.

Please Note:

1. Further enquiries please contact the Director Community Services at, Tel 051 853 1111.
2. **Applications on the prescribed official form**, with a comprehensive CV and Certificates, should be forwarded to: The Acting Municipal Manager, PO Box 3, Bultfontein 9670. *Application forms are available from the official website [www.tswelopele.gov.za] and from the reception desks.*
3. Correspondence will only be entered with shortlisted candidates. If not contacted within 30 days after the closing date, applicants should regard their applications as having been unsuccessful. Tswelopele Municipality reserves the right not to make any appointment.
4. Fraudulent qualifications / documentation / driver's licence, will immediately disqualify any applicant. A candidate who canvasses any councillor for preference will be disqualified from the selection process or from appointment.
5. Faxed or e-mailed applications will not be considered.

BP DIKOKO
ACTING MUNICIPAL MANAGER

26 July 2022