

SUPPLY CHAIN MANAGEMENT IMPLEMENTATION: JULY 2015 TILL SEPTEMBER 2015

District	Lejweleputswa	Municipality	Tswelopele Local Municipality	Reporting Dates	Thursday, 15 October 2015
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ESTABLISHMENT OF SCM						
Area	Ref.	Background	STRUCTURE	FILLED	VACANT	COMMENTS
1	SCM Reg 7	Is there a dedicated and functional supply chain management (SCM) unit?	Yes	3	1	The municipality is in the process of filling the vacant position of the Principal Clerk Procurement and it is envisaged that the process will be completed within the 2015/15 financial year.
Area	Ref.	Background	REVIEWED (YES/NO)	DATE OF REVIEW	IF NOT REVIEWED, REASONS THEREOF	COMMENTS
2	SCM Reg 3	Reviewed and approved SCM Policy in line with National Treasury's Model Policy.	Yes	28-Jun-15		

DEMAND MANAGEMENT						
Area	Ref.	Background	IS THERE AN APPROVED PROCUREMENT PLAN IN PLACE (Y/N)	DATE OF APPROVAL	IF NOT, REASONS THEREOF	COMMENTS
3	Circular 62	Procurement plan for the current financial year in respect of the procurement of goods, services and infrastructure projects which exceed R200 000 (all applicable taxes included) approved by the accounting officer.				Most of the goods / services above R200 000 are in the technical Department (under the MIG Projects) and this information will be supplied as of the second quarter.

ACQUISITION MANAGEMENT						
Area	Ref.	Background	LAST REVIEW DATE	NEXT REVIEW DATE	NUMBER OF REGISTERED SUPPLIERS	COMMENTS
4	SCM Reg 14	Functional list of accredited prospective providers of goods and services maintained and used for verbal quotations and formal written price quotations.	30-Sep-15	15-Jan-15		The FMS does not provide the details of the registered suppliers. SCM Unit is in the process of verifying this manually.

BID COMMITTEES						
Area	Ref.	Background	BID COMMITTEE IN PLACE (Y/N)	NAMES OF MEMBERS	DESIGNATIONS	COMMENTS
5	SCM Reg 27	Functional ad hoc Bid Specification Committee (BSC) in operation and composed of one or more officials of the municipality, preferably the manager responsible for the function involved.		1. Mr Tshepang Niseno	Manager: PMU	Chairperson of the Bid Specification, two or three people are selected from various department depending on the type of tender.

6	SCM Reg 28	Bid Evaluation Committee appointed, composed of at least one SCM practitioner of the municipality.	Yes	1. Ms. Concellia Ndlovu	Manager: SCM and Expenditure	None
7	SCM Reg 29	Bid Adjudication Committee appointed, composed of at least four senior managers of the municipality.	Yes		1. CFO, 2. Director: Community Services, 3. Director: Infrastructure Services, 4. Director: Corporate Services	None
CIDB						
Area	Ref.	Background	REGISTRATION WITH CIDB'S TENDER (Y/N)	PROJECTS REGISTERED	IF NOT, REASONS THEREOF	COMMENTS
8	CIDB Regulations, Regulation 18(1) & 18(1A)	Registration of construction works contracts above R200 000 in the CIDB register of projects.	Yes	1. Hoopstad/ Tlokwana rehabilitation of sports facilities: Phase 2: SCM/TSW/2826/PH2/2014, 2. Phahameng (Butefrein) Rehabilitation of existing sports facilities Phase III: SCM/TSW/PH2/2014, 3.		None
REGULATION 32 CONTRACTS						
Area	Ref.	Background	DESCRIPTION	AMOUNT	INSTITUTION	COMMENTS
9	MFMA Reg 32	Procurement of goods and services under a contract secured by another organ of state.				There were no contracts procured through contracts secured by another organ of state
DEVIATIONS FROM PROCUREMENT PROCESSES						
Area	Ref.	Background	DESCRIPTION	AMOUNT	UPLOADING ON THE WEBSITE (Y/N)	COMMENTS
10	MFMA Reg 36	Deviations from the procurement processes approved by the accounting officer.				There were no deviations (other than strip-and-quote and emergencies).
UNSOLICITED BIDS						
Area	Ref.	Background	DESCRIPTION	AMOUNT	REASONS	PUBLIC PARTICIPATION (Y/N)
11	MFMA Reg 37	If an unsolicited bid(s) has been considered was it because: - the product or service offered was a demonstrably or proven unique innovative concept; - will be exceptionally beneficial to, or have exceptional cost advantages for the municipality?				There were no unsolicited bids during the quarter under review.
DISPOSAL MANAGEMENT						

Area	Ref.	Background	ASSET(S) DISPOSED	DISPOSAL METHOD	COST PRICE	BENEFICIARY
12	MFMA Reg 40	Assets disposal.	There were biological assets (game) which were disposed of during the first quarter. Details will be provided through a separate report as this item was submitted as such previously to Council.			
CONTRACT AND PERFORMANCE MANAGEMENT						
DISPUTES						
Area	Ref.	Background	CONTRACT NUMBER	NATURE	STATUS	OUTCOME
13	SCM Reg 50	Resolution of SCM related disputes.	10224			
ACTIVE CONTRACTS						
Area	Ref.	Background	DESCRIPTION	AMOUNT	DURATION	EXPIRY DATE
14	MFMA Sec. 116	Contract management.	None			
CONTRACT VARIATIONS						
Area	Ref.	Background	DESCRIPTION	AMOUNT	REASONS	PERCENTAGE
15	MFMA Circular 62	Expansion or variation of orders against the original contract restricted to: - not more than 20% for construction related goods, services and/or infrastructure projects; - 15% for all other goods and/or services of the original value of the contract?	None			
LOGISTICS MANAGEMENT						
Area	Ref.	Background	APPROVED LOGISTICS MANAGEMENT PROCEDURES IN PLACE (Y/N)	IF NOT REASONS THEREOF	COMMENTS	
16	MFMA Reg 39	Are there documented and approved SCM procedures for stores and warehouse management including: - the setting of inventory levels, - placing of orders, - receiving and distribution of goods, - expediting orders?	Yes		The Technical Department will draft such procedures during the second quarter.	
UNAUTHORISED, IRREGULAR & FRUITLESS EXPENDITURE						
Area	Ref.	Background	DESCRIPTION	AMOUNT	BENEFICIARY/SUPPLIER	TYPE OF PROHIBITED EXPENDITURE

17	MFMA Sec. 1	A register of unauthorised, irregular, fruitless and wasteful expenditure must be maintained for all transactions falling within the UJF category.	YES	746 533.82	The list will be supplied to MPAC in line with the standing resolution on this item and MPAC will report accordingly to Council.	Irregular Expenditure
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ADDITIONAL MATTERS: