

**SUPPLY CHAIN MANAGEMENT IMPLEMENTATION: JULY 2018 TILL SEPTEMBER 2018**

<b>District:</b>	Lejweleputswa	<b>Municipality:</b>	Tswelopele Local Municipality	<b>Reporting Date:</b>	15 October 2018
------------------	---------------	----------------------	-------------------------------	------------------------	-----------------

**ESTABLISHMENT OF SCM**

Area	Ref.	Background	STRUCTURE	FILLED	VACANT	COMMENTS
1	SCM Reg 7	Is there a dedicated and functional supply chain management (SCM) unit?	Yes	3	2	The municipality is in the process of filling the vacant positions of the Principal Clerk Procurement and Manager: SCM and Assets and it is envisaged that the process will be completed within the 2016/17 financial year.
Area	Ref.	Background	REVIEWED (YES/NO)	DATE OF REVIEW	IF NOT REVIEWED, REASONS THEREOF	COMMENTS
2	SCM Reg 3	Reviewed and approved SCM Policy in line with National Treasury's Model Policy.	Yes	30-Jun-17		

**DEMAND MANAGEMENT**

Area	Ref.	Background	IS THERE AN APPROVED PROCUREMENT PLAN IN PLACE (Y/N)	DATE OF APPROVAL	IF NOT, REASONS THEREOF	COMMENTS
3	Circular 62	Procurement plan for the current financial year in respect of the procurement of goods, services and infrastructure projects which exceed R200 000 (all applicable taxes included) approved by the accounting officer.	Yes	30-Jun-17		

**ACQUISITION MANAGEMENT**

Area	Ref.	Background	LAST REVIEW DATE	NEXT REVIEW DATE	NUMBER OF REGISTERED SUPPLIERS	COMMENTS
4	SCM Reg14	Functional list of accredited prospective providers of goods and services maintained and used for verbal quotations and formal written price quotations.	None			The Municipality is currently using the CSD not the Internal Database list

**BID COMMITTEES**

Area	Ref.	Background	BID COMMITTEE IN PLACE (Y/N)	NAMES OF MEMBERS	DESIGNATIONS	COMMENTS
------	------	------------	------------------------------	------------------	--------------	----------

5	SCM Reg 27	Functional ad hoc Bid Specification Committees (BSC) in operation and composed of one or more officials of the municipality, preferably the manager responsible for the function involved.	No	1. PJ Loape 2. M Putsoa 3.K Mahase 4. Mantoa Masiteng	1. SCM Practitioner 2. Technical Officer Hoopstad 3. IT Technician 4. Financial Intern	The Bid Specification Committee do not have the chairperson appointed.
6	SCM Reg 28	Bid Evaluation Committee appointed.composed of at least one SCM practitioner of the municipality.	Yes	1. Kobus Keyser ( chairperson) 2. PJ Loape 3.TA Makoko 4.M Masiteng 5.MN Makwetla	1. Technical Officer (Bultfontein)2. SCM Practitioner 3. Asset Management Practitioner 4. Financial Inern 5. Manager:HR	None
7	SCM Reg 29	Bid Adjudication Committee appointed composed of at least four senior managers of the municipality.	Yes	1.Mr. Lefa Moletsane, 2.TM Moepe 3. Mr. B Dikoko, 4. MG January 5. C Ndlovu, 6. I van Aardt	1. CFO, 2. Manager: Environmental Services 3.Director: Infrastructure Service 4. Manager Community Development 5.Manager:SCM &Expenditure, 6. Manager: administration	None
<b>CIDB</b>						
<b>Area</b>	<b>Ref.</b>	<b>Background</b>	<b>REGISTRATION WITH CIDB'S iTENDER (Y/N)</b>	<b>PROJECTS REGISTERED</b>	<b>IF NOT, REASONS THEREOF</b>	<b>COMMENTS</b>
8	CIDB Regulations, Regulation 18(1) & 18(1A)	Registration of construction works contracts above R200 000 in the CIDB register of projects.	Yes	SCM / TSW / 13 /2017 - 2018: Tswelopele Local Municipality: The Construction of a Cricket pitch and the completion of community sports facilities: Phahameng and Bultfontein		None
<b>REGULATION 32 CONTRACTS</b>						
<b>Area</b>	<b>Ref.</b>	<b>Background</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>INSTITUTION</b>	<b>COMMENTS</b>
9	MFMA Reg 32	Procurement of goods and services under a contract secured by another organ of state.	NONE			There were no contracts procured through contracts secured by another organ of state
<b>DEVIATIONS FROM PROCUREMENT PROCESSES</b>						
<b>Area</b>	<b>Ref.</b>	<b>Background</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>UPLOADING ON THE WEBSITE (Y/N)</b>	<b>COMMENTS</b>
10	MFMA Reg 36	Deviations from the procurement processes approved by the accounting officer.	NONE			
<b>UNSOLICITED BIDS</b>						
<b>Area</b>	<b>Ref.</b>	<b>Background</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>REASONS</b>	<b>PUBLIC PARTICPATION (Y/N)</b>

11	MFMA Reg 37	If an unsolicited bid(s) has been considered was it because: - the product or service offered was a demonstrably or proven unique innovative concept; - will be exceptionally beneficial to, or have exceptional cost advantages for the municipality?	NONE			There were no unsolicited bids during the quarter under review.
<b>DISPOSAL MANAGEMENT</b>						
<b>Area</b>	<b>Ref.</b>	<b>Background</b>	<b>ASSET(S) DISPOSED</b>	<b>DISPOSAL METHOD</b>	<b>COST PRICE</b>	<b>BENEFICIARY</b>
12	MFMA Reg 40	Assets disposal.	None			
<b>CONTRACT AND PERFORMANCE MANAGEMENT</b>						
<b>DISPUTES</b>						
<b>Area</b>	<b>Ref.</b>	<b>Background</b>	<b>CONTRACT NUMBER</b>	<b>NATURE</b>	<b>STATUS</b>	<b>OUTCOME</b>
13	SCM Reg 50	Resolution of SCM related disputes.	None			
<b>ACTIVE CONTRACTS</b>						
<b>Area</b>	<b>Ref.</b>	<b>Background</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>DURATION</b>	<b>EXIPIRY DATE</b>
14	MFMA Sec. 116	Contract management.	None			
<b>CONTRACT VARIATIONS</b>						
<b>Area</b>	<b>Ref.</b>	<b>Background</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>REASONS</b>	<b>PERCENTAGE</b>
15	MFMA Circular 62	Expansion or variation of orders against the original contract restricted to: - not more than 20% for construction related goods, services and/or infrastructure projects; - 15% for all other goods and/or services of the original value of the contract?	None			
<b>LOGISTICS MANAGEMENT</b>						
<b>Area</b>	<b>Ref.</b>	<b>Background</b>	<b>APPROVED LOGISTICS MANAGEMENT PROCEDURES IN PLACE (Y/N)</b>	<b>IF NOT REASONS THEREOF</b>	<b>COMMENTS</b>	

16	MFMA Reg 39	Are there documented and approved SCM procedures for stores and warehouse management including: - the setting of inventory levels, - placing of orders, - receiving and distribution of goods, - expediting orders?	Yes			Such Procedures are documented.
<b>UNAUTHORISED, IRREGULAR &amp; FRUITLESS EXPENDITURE</b>						
<b>Area</b>	<b>Ref.</b>	<b>Background</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>BENEFICIARY/ SUPPLIER</b>	<b>TYPE OF PROHIBITED EXPENDITURE</b>
17	MFMA Sec. 1	A register of unauthorised, irregular, fruitless and wasteful expenditure must be maintained for all transactions falling within the UIF category.				Undetermined
				817 403.56		Fruitless and Wasteful Expenditure
<b>ADDITIONAL MATTERS:</b>						